



Mission Support Alliance

Statement of Work

Title: Lube & Tireman/Teamster Support for Davis-Bacon Construction Projects

Revision Number: 0

Date: June 29, 2015

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Lube & Tireman/Teamster Support for Davis-Bacon Construction Projects

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1.0 INTRODUCTION / BACKGROUND

The Hanford Site occupies approximately 586 square miles of the southeastern part of Washington State, and is managed by the U.S. Department of Energy (DOE). The mission of DOE at Hanford is environmental cleanup of cold war era waste. The site is bordered on the southeast by the Tri-Cities, a metropolitan area composed of the Cities of Richland, Kennewick, and Pasco, as well as smaller communities.

The WYE Barricade is the primary access point to the Hanford Site and is approximately 11 miles north of the City of Richland. The Central Plateau, having the largest and longest enduring scopes of work performed at Hanford, is approximately an additional 10 miles past the WYE Barricade.

Mission Support Alliance, LLC (Buyer) is responsible for maintaining a large and diverse fleet of Government owned and leased vehicles and equipment in support of DOE. A part of this responsibility includes supporting Davis-Bacon construction projects. These services are performed out of the 273E facility, located in the 200 East Area of the Hanford Site.



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2.0 OBJECTIVE

The MSA provides preventive maintenance and tire repair services for GSA-leased vehicles and DOE-owned vehicles/equipment, as well as fueling support for off-road equipment on Davis-Bacon worksites at the Hanford Site. Service facilities are located in the 200 East Area, field services are also performed.

Equipment types include forklifts, backhoes, excavators, cranes, generators (all sizes), compressors (all sizes), pumps, farm machinery, and all types of vehicles including but not limited to trucks, pickups, sedans, vans, trailers, off-road vehicles and utility vehicles.

3.0 DESCRIPTION OF WORK – SPECIFIC

Provide preventive maintenance such as oil changes, lubrication service and tire repair support on vehicles and heavy equipment, as well as mobile fueling of off-road equipment assigned to selected Davis-Bacon construction projects on the Hanford Site. Maintenance and repair work on these vehicles shall be performed by Davis-Bacon mechanic(s) under a separate contract release.

4.0 REQUIREMENTS

General

Subcontractor shall operate to MSA policies, procedures, and processes. MSA will supervise and direct the day to day work activities of the Subcontractor's personnel.

For any work performed on the Hanford Site or any MSA controlled facility, the provisions of the On-Site Services Special Provisions, will apply to Subcontractor personnel.

Subcontractor shall operate to MSA policies, procedures and processes. MSA will supervise and direct the day to day work activities of the subcontractor's personnel.

4.1 Environmental, Safety, & Health Requirements

The Subcontractor shall perform work safely, in a manner that ensures adequate protection for employees, the public, and the environment, and shall be accountable for the safe performance of work. The Subcontractor shall comply with, and assist the Buyer in complying with environmental and safety requirements of all applicable laws, regulations and directives.

The Subcontractor shall exercise a degree of care commensurate with the work and the associated hazards. The Subcontractor shall ensure that management of environmental and safety functions and activities is an integral and visible part of the Subcontractor's work planning and execution processes. As a minimum, the Subcontractor shall:



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- Thoroughly review the defined scope of work;
- Identify hazards and environmental and safety requirements;
- Analyze hazards and implement controls;
- Perform work within controls; and
- Provide feedback on adequacy of controls and continue to improve safety management.

The Subcontractor shall flow down all environmental and safety requirements to the lowest tier Subcontractor performing work on the Hanford site commensurate with the risk and complexity of the work.

4.2 Government Property

The Subcontractor will be responsible for managing the Government-owned property as required in the Subcontract Provisions:

- Government owned repair tools and repair equipment

5.0 PERSONNEL REQUIREMENTS

5.1 Training and Qualification

- A. Subcontractor shall ensure that its personnel meet and maintain the appropriate training, qualification and certification requirements. Hanford site-specific general training requirements to safely perform this work will be determined by the job description, Employee Job Task Analysis (EJTA) and Job Hazard Analysis (JHA's).

Subcontractor shall participate in the required training designated by the facility. Subcontractor shall contact the BTR or functional Supervisor prior to start date for instructions and training requirements. An estimated 8 hours of training will be performed on the first day of the on-site visit.

- B. The Subcontractor must meet the following minimum qualifications:

Required Qualifications:

Candidate requires at least five (5) years of documented experience in the maintenance and service of heavy and light equipment including but not limited to dozers, loaders, backhoes, excavators, cranes, welders, generators, pumps, dump trucks, sedans, pick-ups, heavy haul trailers, etc. The candidate requires a Class A CDL with a hazard materials



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and tanker endorsements. The candidate must meet the physical requirements of the job duties through a pre-employment physical.

5.2 Security and Badging Requirements

- A. For any on site work, see Special Provisions – On-Site Services for details.
- B. The Subcontractor shall wear a Buyer-issued security badge identifying themselves. A minimum of two working days advance notice is needed for site badging.
- C. Subcontractor employees will be required to submit to vehicle searches and not personally carry or transport certain prohibited articles.

5.3 Work Location/Potential Access Requirements:

273E in the 200 East Area at the Hanford Site will be the reporting location of said individual however, work locations will vary within the Hanford Site boundaries.

5.4 Site Access and Work Hours

Hanford personnel at the Hanford Site work a standard 4/10 schedule. The standard work week consist of ten (10) hours of work between 6:00 am and 4:30 pm, with one-half hour designated as an unpaid period for lunch, Monday through Thursday.

Work performed outside normal operating hours shall be coordinated and/or approved through the BTR and/or the Contract Specialist prior to performing the work.

6.0 MEETINGS, SUBMITTALS

Subcontractor shall participate in all meetings as required by the Buyer's Technical Representative (BTR).

7.0 DELIVERABLES & SCHEDULE REQUIREMENTS

7.1 Deliverables

One qualified mechanic to perform above listed functions/services on Davis-Bacon equipment.

7.2 Schedule

Start date: October 1, 2015

Completion date: September 30, 2017